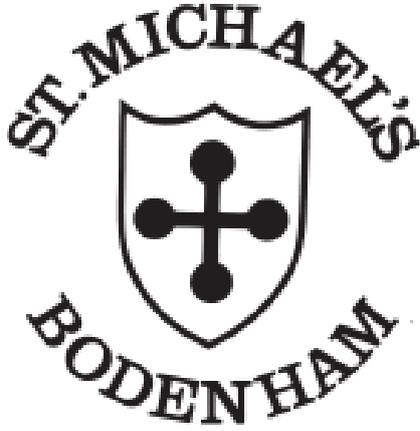


BODENHAM
ST. MICHAEL'S
C. E. PRIMARY SCHOOL



SCHOOL PROSPECTUS

2016 - 2017



Our school's Mission Statement is:

“To enable high quality learning in a safe and caring Christian environment, to prepare all pupils physically, mentally and spiritually for their future.”

BODENHAM ST. MICHAEL'S C.E.P. SCHOOL

GENERAL INFORMATION

ADDRESS: St. Michael's C.E.P. School,
Bodenham,
HEREFORD,
Herefordshire.
HR1 3JU

TELEPHONE NUMBER: 01568 797241

WEBSITE: www.st-michaels.hereford.sch.uk

STAFFING FROM SEPTEMBER 2016

HEAD TEACHER: Mrs E. Alty
SENIOR TEACHER: Mrs. S. Coleman
Mrs. A. Chambers
Miss A. Powis
CLASS TEACHERS: Mrs. D. Porter
Mrs. C. Noble

SCHOOL BUSINESS MANAGER & SMT: Mrs. K. Watkins

The School is divided into four age bands or classes, which are:

Key Stage 1

Year R and 1 Class 1 Mrs. Chambers / Miss Amos
Year 1 and 2 Class 2 Mrs. Coleman / Mrs. Edwards

Key Stage 2

Years 3 and 4 Class 3 Mrs. Porter / Mrs. Clarke
Years 5 and 6 Class 4 Miss Powis / Mrs. Layton

CHAIR OF GOVERNORS: Mrs. D. Mould
VICE-CHAIR OF GOVERNORS: Mr. Adam Holt
CARETAKER: (Cleaner in charge) Mrs. J. Troia

PLEASE NOTE:

The information given in this prospectus applies to the academic year 2016/2017 and, though the particulars are correct at the time this prospectus is produced, it should not be assumed that there would be no change affecting relevant arrangements before the start of or in relation to subsequent school years.

THE SCHOOL

Bodenham St Michael's Primary School is a co-educational Church of England School for pupils aged 5 – 11 years and is set in the heart of the village of Bodenham surrounded by the beautiful rolling countryside of Herefordshire. The school was founded in 1863 and since that time has formed an integral part of the village scene. Bodenham is still very much a farming community but over the past twenty years the village has grown and now attracts a wider cross-section of people.

The school is justifiably proud of its friendly, warm atmosphere in which the children receive a balanced education within the terms of the National Curriculum and religious education in accordance with the Trust Deed, and where parents are always welcome to come and observe, work in partnership and/or discuss any aspect of their children's education.

Housed in an attractive Victorian building in good repair, the school contains four classrooms and various other rooms and facilities and is adjacent to a large playing field.

The school is actively involved in a cluster group with other small schools in the area, affording the teachers opportunities to liaise on educational matters and to give the children greater scope for participating in sporting and musical activities.

The school has an enthusiastic Board of Governors who are fully supportive of the staff and enjoy a good relationship with them.



Bodenham St. Michael's is an Academy, which operates as part of the Bishop Anthony Educational Trust.

This is a link to the B. A. E. T. website, which gives more detail about the ethos and organisation of this Multi Academy Trust, founded by the Church of England:

<http://www.baet.org.uk/>

OFSTED and Denominational Inspection (Statutory Inspection of Anglican and Methodist Schools) Reports

Our most recent external inspection by Ofsted (Outcome: "Good" rating) can be found by following this link to the school website:

<http://www.st-michaels.hereford.sch.uk/inspections.htm>

ADMISSION OF PUPILS

As a school we strive to be as inclusive as possible, endeavouring to allow each child to realise their full potential in all areas. Our admissions policy can be found by following this link to the Downloads area of our school website:

<http://www.st-michaels.hereford.sch.uk/downloads.htm>

SCHOOL UNIFORM

The wearing of school uniform is expected at all times.

The school uniform consists of:

For Boys: Navy blue school sweatshirt with our School Logo
Grey trousers, grey or black socks and black shoes
White, grey or light blue shirt or school polo shirt with logo

For Girls: Navy blue school sweatshirt or cardigan with our School Logo
Grey skirt or pinafore dress
White, grey or light blue blouse or school polo shirt with logo
A blue and white check dress is recommended for the girls in warmer weather
Grey classic cut school trousers
White socks or grey tights and black shoes

P.E. Kit: Navy blue shorts
(for Boys School logo polo shirt or school logo t shirt
& Girls) Black plimsolls and trainers



Please be aware that in the interests of the children's own safety, we do not allow them to wear necklaces or ear rings, other than small studs. We also request that children do not wear nail varnish to school.

Hair that is long enough should be securely tied back with bands.

The School has its own printed sweatshirts and T-shirts, the price and availability of these vary. These are currently on sale from the "School Trends" website. The link for this can be found on our website under the "Parents' Information" menu.

Please ensure that items of clothing are labelled with your child's name or initials to ensure they can be traced if lost or mislaid. Name tapes are available from various sources, including online.

IN CASE OF SNOWY WEATHER

The school council (represented by pupils from each school year) have asked that we include the following information: *During snowy weather, if children wish to play outside at break times, they need to bring wellies, a coat and trousers to school.*

ABSENCES and ILLNESS

- If pupils are absent through illness please telephone the school in the morning **before 9.30a.m.** and send a letter on their return to explain the reason. A form for this purpose is available from the school office, a sample of which is enclosed.
- Please inform the School IMMEDIATELY if your child has an infectious disease- especially if he/she has GERMAN MEASLES. Parents/Guardians must be notified of this to safeguard mothers in early pregnancy.
- If your child has been sick, we ask that they be kept out of school for 48 hours after their last bout of illness, to avoid passing on bugs to the other children.
- If your child has HEADLICE, please let us know at once. The information will be treated in the strictest confidence. Please make sure everyone in the house treats his or her hair. Local chemists will advise you on the most effective treatment.
- No child can be allowed to leave the school premises for medical appointments unless a note has been received requesting absence, and he/she is collected by a parent/guardian. This is for reasons of safety.
- Medicine will not normally be administered to pupils in school time.
- From September 2013 we can no longer authorise holidays taken during term time, however if there are particular personal circumstances that are relevant, the Head Teacher is always available to discuss individual cases.

PARENTS' ASSOCIATION

We have a thriving Parents' Association, which arranges a variety of fundraising, social and educational events throughout the year. All parents/carers of children at Bodenham St. Michael's are automatically members and are most welcome at meetings and/or at the organised events.

An AGM is held each Autumn Term when the election of officers takes place. Although the financial assistance offered by the Association is extremely helpful (and most gratefully received!), these meetings and events also help to encourage an excellent relationship between staff and parents, as well as welcoming new parents into our community.

We encourage all families to support the Association events whenever you are able to, as all of the children benefit in the long run.

Current Officers Are:

Chair:	Mrs. Natasha Adams / Mrs. Claire Brown
Secretary:	Mrs. Dawn Jones
Treasurer:	Mrs. Clare Lewis

STARTING SCHOOL

It would be a tremendous help to your child and us, if he/she could master some or all of the following TEN TIPS.

- 1) Recognise name written like this Lisa Timothy
Please do not write in capitals LISA TIMOTHY
- 2) Use the toilet unaided, flush it and wash and dry hands
- 3) Hang coat on own peg, and change own shoes
- 4) Dress and undress for P.E.
- 5) Know name, address and telephone number
- 6) Sit still and listen to a story
- 7) Put away toys after use
- 8) Sit at the dinner table to eat lunch, not leaving the table until dinner has finished
- 9) Hold a pencil between thumb and first finger, with other fingers underneath
- 10) Say "please", "thank you", "excuse me"

School will not seem so strange if some of these TIPS are familiar

We will do our utmost to enable all young children to settle quickly into school, their happiness being our prime consideration. Parents or parent substitute (i.e. minder) are welcome to stay as long as necessary.



HOME-SCHOOL AGREEMENT

Please note below the simple Home-School-Child Agreement, which helps the children, parents and school to remember our responsibilities.

The School Will:

- a. Encourage children to do their best at all times.
- b. Encourage children to take care of their surroundings and each other.
- c. Inform parents of the children's progress at regular meetings.
- d. Inform parents about what the teachers aim to teach the children each term.
- e. Ensure that children are listened to.

Teacher's Signature

The Family Will:

- a. Make sure the child arrives at school on time- 8.50am.
- b. Make sure the child attends regularly and provides a note of explanation if the child is absent.
- c. Attend Parents' Evenings to discuss child's progress, twice per year.
- d. Ensure the child has the correct kit and follows the school dress code.

Parent's Signature

The Child will keep the School's Golden Rules:

1. I will be friendly.
2. I will be helpful.
3. I will talk quietly.
4. I will keep hands and feet to myself.
5. I will walk inside the building.
6. I will take good care of the equipment and building.

Child's Signature

Together we will:

- a. Tackle any special needs.
- b. Encourage the children to keep the School's Golden Rules.
- c. Support child's learning to help them achieve their best.
- d. Make school a safe, happy and secure place to be!

Please return the completed Home-School Agreement to the school office during your child's first week at the school.

HOMEWORK AND MARKING

1. It is the usual practice to give children homework in all classes. Occasionally they may be asked to find information in connection with project work. Teachers may also set homework where it can help with classroom work.
2. All work, including homework, is marked in accordance with the school's Marking Policy. If you would like to view this policy, please see the Head Teacher.
3. SEN Children and all K.S.1 Children will be required to read every night for approximately twenty minutes.

Recommended time allocation for homework (in addition to reading)

Years 1 and 2	1 hour/week	(spellings, other English work and number work)
Years 3 and 4	1.5 hours/week	(English and Maths, as for Years 1 & 2, with occasional assignments in other subjects)
Years 5 and 6	30 minutes/day	(regular weekly schedule with continued emphasis on English and Maths but also ranging widely over the curriculum)

(These times include time spent reading and learning spellings and tables)

National Curriculum Assessment Results 2016

EYFS

Progress	Result
Achieving good level of development	100%

Phonics Screening Checks

Year	Pass Rate
Year 1	40%
Year 2 (Re-sits)	50%

Key Stage 1 (End of Year 2)

Subject	Reaching Expected Standard*	Above Expected Standard
Reading	71%	29%
Writing	71%	0%
Mathematics	57%	29%

*Note: The figure for 'Reaching Expected Standard' includes those working 'At' and 'Above' Expected Standard (ie. at Greater Depth).

Key Stage 2 (End of Year 6)

Subject	Reaching Expected Standard*	Above Expected Standard	Average Scaled Score
Reading	73%	-	103.1
Writing	78%	-	n/a
Grammar, Punctuation and Spelling	78%	-	104.3
Mathematics	89%	-	104.1
Reading, Writing and Mathematics Combined	68%	-	n/a

*Note: The figure for 'Reaching Expected Standard' includes those working 'At' and 'Above' Expected Standard (ie. at Greater Depth).

SCHOOL POLICIES

Bodenham St. Michael's holds policies on a very wide range of subjects. These are held within the school and anyone wishing to view them can do so through the school office. The policies that are most relevant to families can be accessed from the school website by following this link:

<http://www.st-michaels.hereford.sch.uk/downloads.htm>

OUT-OF-HOURS CARE

Bodenham St Michael's School provides a drop-off session ("Sunrise Club") every morning from 8.00a.m. until 8.50a.m. This is much appreciated by families and is used consistently throughout the week.

We also provide after school care ("Sunset Club") until 5.00p.m. on Monday, Tuesday, Wednesday and Friday. This can be booked at school. On Thursdays we run a free activity club until 5.00p.m. called "Spotlight" which is organised by a local Christian charity. More details about this can be obtained from school.

There is a link on our school website to more information about these Clubs:

<http://www.st-michaels.hereford.sch.uk/afterschool.htm>

We understand about the pressures of everyday life for working families. If there are any times that collection of children from school is a problem, just let us know and we will do our best to help.

CHILDREN WITH SPECIAL EDUCATIONAL NEEDS

We value all of the children in our care equally and want the very best outcomes for them. This is a link to the school's website which details everything that we have in place for supporting our children and their families (under Other Information):

<http://www.st-michaels.hereford.sch.uk/downloads.htm>

EXTRA CURRICULAR ACTIVITIES AND SPORT

Sports Training: Football
Netball
Cricket
Tennis
Tag Rugby
Gymnastics
Cross Country

Drama

Choir

Recorders

Inter-school Sports Meetings

Football/Netball/Rounders/Cricket/Tag Rugby Tournaments

Aquathlons

Music Festivals

Nativity Production

Christingle Service

Pantomime

Harvest Festival

Christmas Carol Service

Peripatetic Music Lessons

Before and After School Clubs

Eco Club

Extended Schools

Other 'Special' Church Services



BODENHAM ST. MICHAEL'S PRE SCHOOL



Play, Grow and Explore Together!

Within the school we are fortunate to have our own Pre School provision, offering excellent pre-school education to the under fives. Please ask for a copy of the Pre School Prospectus if you would like further information, or contact the school on 01568 797241.

Our Preschool Supervisor is Mrs. Jo Horlock. Her happy team includes Mrs. Julie Nutt and Mrs. Adele Broomhead.

Please follow this link on our school website to find out more:

<http://www.st-michaels.hereford.sch.uk/preschool.htm>