

ST. MICHAEL'S C.E.P.PRIMARY SCHOOL, Bodenham

LOCAL OFFER 2017

The Local Offer was first introduced in the Green Paper (March 2011) as a local offer of all services available to support disabled children and children with Special Educational Needs (SEN) and their families. It is intended to provide parents/carers with information about how to access services in their area and what they can expect from those services.

At St. Michael's C.E.P. Primary School, Bodenham we are continually looking at how we can improve the provision for our pupils and therefore the information in this Local Offer will be regularly reviewed and updated.

What should I do if I think my child may have special educational needs?

If you have concerns then contact your child's teacher, SENCo, Deputy Head Teacher or Executive Head teacher:

Contact details:

Mrs V Glover Special Educational Needs Coordinator (SENCo)

Mrs E Alty Deputy Head Teacher, Safeguarding Officer, Child Protection

Miss B Donald Executive Head Teacher

School Telephone Number: 01568 797241

At our school we have adopted a graduated response to meet the needs of pupils with SEN, which is in line with the policy of the Local Authority and the new Code of Practice (July 2014). The following stages shows how the graduated response works in our school and what it means for you and your child.

How will the school know if my child needs additional help and how will the school share information with me?

Early intervention of pupil needs is vital, to enable immediate support to be put in place in order to address specific concerns. This starts in Reception, where initial transition visits to pre-school, on-going monitoring, conversations with parents, observations and evaluations of progress, occasionally alert the class teacher to concerns, often shared by parents, but not always expressed. Mrs Glover is our school SENCo, who has achieved the Postgraduate Certificate in Education (Special Educational Needs Coordinator) at Worcester University. She is also our PPA and music teacher across the school so knows all of our children.

Any concerns that arise are identified by the class teacher and discussed with the SENCo. Anything identified are discussed with parents. No decision is ever taken without parental support and permission. Any child who transfers to our school after the Reception year will initially be assessed by the class teacher and brought to the attention of the SENCo if there are any concerns about his/her progress and/or attainment.

How will the school support my child?

In-school interventions are put into place if it is felt the pupil would benefit from more focused work in areas of difficulty. This may be daily, or twice or three times weekly, within a small group. All interventions are reviewed and evaluated regularly, parents are informed if the interventions change or are no longer needed. All results are tracked through data to monitor pupil progress.

If it is felt that the SENCo needs further advice and strategies in supporting a child, it might be that Outside Agencies needs to be consulted. Parental Permission has to be given before this is done. It may be that the Educational Psychologist's input is needed or concerns are with Speech and Language, Behaviour Issues, poor Fine/Gross motor skills, or that a referral may be needed to the Child Development Centre. We have a wide range of specialists that regularly work with many of our pupils in school and have good liaison with Special Schools and Clinics that work with and support our pupils. Reports that come to school and Minutes of Meetings are always forwarded to parents.

In the case of a child who has severe learning or medical needs and where strategies and interventions have not been effective, we may approach parents to agree to a Referral to apply for an Education, Health and Care Plan (EHCP). This, if agreed, may take a little while to be assessed, but could give the pupil funded 1:1 support in school and enable them to be safe, supported and secure with a designated adult. A pupil with an EHCP has termly Progress Reviews and an Annual Review to monitor and assess progress and strategies in place, both in school and with Outreach Agencies involved with learning or medical issues.

What sort of expertise and support will be available to support my child?

All the teachers in the school are teachers of children with Special Educational Needs. We ensure that all children are included whilst meeting their individual needs.

- Teachers provide differentiated learning opportunities for all the children within the school and provide materials appropriate to children's interests and abilities. This ensures that all children have full access to the school curriculum.
- Each of our classes has a Teaching Assistant, their role is to support the Class Teacher in delivering a differentiated curriculum with additional responsibilities of providing support for those children who require specific interventions.
- It is our responsibility to ensure that pupils with SEN have the maximum opportunity to attain and achieve in line with their peers. Accurate assessment of need and carefully planned programmes, which address the root causes of any learning difficulty, are essential ingredients of success for these pupils. These will be provided, initially, through additional support funded from the devolved schools budget.

How will the school know how well my child is doing and how will they inform me about this?

Parents are able to contact the school at any time with queries they may have about their child's progress or the SEND provision in place. You will be able to discuss your child's progress at Parents Evenings. Class teachers are also usually available at the end of the school day if you wish to raise a concern however we recommend you make an appointment if you wish to have a more in-depth conversation. Appointments can be made to see the SENCo, class teacher, Deputy Headteacher, or Executive Head Teacher by visiting the school office.

All reports from work with Outside Agencies are forwarded to parents.

Links -

SEN Policy www.st-michaels.hereford.sch.uk and in the school office.

Behaviour and Discipline Policy www.st-michaels.hereford.sch.uk and in the school office.

Local Authority Offer https://www.herefordshire.gov.uk/info/200228/local_offer

We hope the above information is helpful and explains how we provide additional needs support for pupils at St. Michael's C.E. Primary, Bodenham. Please do not hesitate to contact us if you have any further questions.

Mrs Glover (SENCo)